

# The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

## AQAR for the year 1. Details of the Institution

2013-14

1.1 Name of the Institution

ANANDRAO DHONDE ALIAS BABAJI MAHAVIDYALAYA

1.2 Address Line 1

A/P KADA TQ. ASHTI DIST. BEED PIN 414202

Address Line 2

Kerul Road

City/Town

KADA

State

MAHARASHTRA

Pin Code

414202

Institution e-mail address

admkada@gmail.com

Contact Nos.

02441-239621, 239921

Name of the Head of the Institution:

Dr. H. G. Vidhate

Tel. No. with STD Code:

02441-239921, 239421

Mobile:

9423060708

Name of the IQAC Co-ordinator:

Dr. B. S. Khaire

Mobile:

9422930170

IQAC e-mail address:

bapukhaire@rediffmail.com

1.3 NAAC Track ID

MHCOXX11338

1.4 NAAC Executive Committee No. & Date:

EC/32/332 dated 3-5- 2004

### 1.5 Website address:

Web-link of the AQAR:

www.admkada.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	68.30	2004	2009

### 1.7 Date of Establishment of IQAC : DD/MM/YYYY

21/07/2005

### 1.8 AQAR for the year (for example 2010-11)

2013-14

### 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR – Academic Year 2012-2013	dated	21/10/2013
ii. AQAR -- Academic Year 2011-2012	dated	21/10/2013
iii. AQAR- Academic Year 2010-2011	dated	21/10/2013
iv. AQAR - Academic Year 2009-2010	dated	21/10/2013
v. AQAR- Academic Year 2008-2009	dated	21/10/2013
vi. AQAR- Academic Year 2007-2008	dated	21/10/2013

### 1.10 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

#### 1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI ( Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text"/>								

#### 1.12 Name of the Affiliating University (*for the Colleges*)

Dr. Babasaheb Ambedkar Marathwada University Aurangabad, Maharashtra
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#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>	
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE <input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE <input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST <input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other ( <i>Specify</i> ) <input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>	

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
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2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
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<b>2.3 No. of students</b>	<div>  --  </div>						
<b>2.4 No. of Management representatives</b>	<div>  01  </div>						
<b>2.5 No. of Alumni</b>	<div>  --  </div>						
<b>2. 6 No. of any other stakeholder and community representatives</b>	<div>  01  </div>						
<b>2.7 No. of Employers/ Industrialists</b>	<div>  ---  </div>						
<b>2.8 No. of other External Experts</b>	<div>  02  </div>						
<b>2.9 Total No. of members</b>	<div>  11  </div>						
<b>2.10 No. of IQAC meetings held</b>	<div>  05  </div>						
<b>2.11 No. of meetings with various stakeholders:</b>	No.	<div>  10  </div>	Faculty	<div>  05  </div>			
Non-Teaching Staff	<div>  02  </div>	Student	<div>  02  </div>	Alumni	<div>  01  </div>	Others	<div>  ----  </div>

**2.12 Has IQAC received any funding from UGC during the year?**

If yes, mention the amount : **Rs. 60000/- (Rs. Sixty Thousand)**

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 

01

 International 

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 National 

---

 State 

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Institution Level 

01

(ii) Themes 

Work shop on Environmental conservation

**2.14 Significant Activities and contributions made by IQAC**

IQAC prepared plan of actions for the next year and tried to achieve the targets.  
 IQAC prepared Academic Calendar and plans for the academic year.  
 It monitors teaching –learning process.  
 IQAC encourages teachers for research activities and publications.  
 IQAC contribute for regulating extracurricular activities

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"> <li><b>1. To develop GIS (Geographical Information system ).</b></li> <li><b>2. To purchase Diesel Generator Set</b></li> <li><b>3. To start value based examination on thoughts of Mahatma Gandhi for students.</b></li> <li><b>4. Preparation for ISO 9001- 2008 certification.</b></li> <li><b>5. To register Dept. of Commerce, Marathi and Botany as recognition of Research Centers of Dr. B. A. M. university Aurangabad.</b></li> <li><b>6. To utilize UGC grants as per its proper allocations.</b></li> <li><b>7. Preparations to face Reaccreditation process of NAAC.</b></li> <li><b>8. To run different academic programmes decided by IQAC as per academic Calendar.</b></li> </ol>	<p>GIS system implemented in Geography Dept.</p> <p>Generator Set purchased.</p> <p>Examination on Gandhian thoughts was conducted by Dept. of History</p> <p>College has prepared for ISO 9001-2008 certification.</p> <p>Dept. of Commerce and Marathi applied for recognition of Research Centers of Dr. B. A. M. university Aurangabad</p> <p>UGC grantse utilized for proper allocations.</p> <p>IQAC started to prepare RAR for NAAC Reaccreditation</p> <p>Academic programmes run as per academic Calendar.</p>

2.16 Whether the AQAR was placed in statutory body ?

Yes

Management

✓

Syndicate

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Any other body

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Provide the details of the action taken

The AQAR was placed in front of the Local management body. All the members of Management were present. Some of the objectionable and herculean tasks to do were taken into discussion. Due to monetary problems some of the issues postponed and all other sanctioned unanimously.

For purchasing equipments purchase committees recommendations taken in to consideration. For other expenditure tender's are invited.

Part – B  
Criterion – I

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03 B. A. , B.Com., Bsc.	---	----	----
PG Diploma				
Advanced Diploma				
Diploma	01 E- Commerce			
Certificate	03			
Others				
<b>Total</b>	<b>07</b>			

1.2 (i) Flexibility of the Curriculum: Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	---
Annual	---

1.3 Feedback from stakeholders\*

(On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Analysis of the feedback attached separately in the Annexure ii.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No. Our syllabus is updated by University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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**Criterion – II**  
**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others Ad-hoc
40	23	05	--	12

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
35	08	05	--	--	--	--	--	40	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

Visiting Faculty

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	19	77	23
Presented papers	16	34	---
Resource Persons	---	02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Power point presentation as teaching method.
2. Interactive Board & Audio video Aids are used for teaching.
3. Internet facility is available for learning
4. Field Study tours arranged.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Our examinations are governed and conducted by university and conducted by college  
Following reforms are implemented by university .

1. On line question papers this year.
2. Candidate can get photocopy of answer book on demand for verification.
3. There is redressal mechanism for reassessment of answer books.
4. First year examinations (home examination) are conducted and answer papers assessed by college faculty.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 03

- Our syllabus is university prescribed. Following teachers of our college were designators as syllabus setters by university in different subjects.

Sr. No.	Name of Faculty participated in syllabus development /BOS members	Subject
1	Prin. Dr. H. G. Vidhate	Commerce Accounts and applied statistics
2	Dr. S. N. Waghule	Commerce Mercantile Law
3	Dr. V. P. Mali	Botany

2.10 Average percentage of attendance of students 71%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					
		Distinction %	I %	II %	III %	Pass %	Fail
B. A. III	148	--	77.02%	1.35%	---	---	18.24%
B. Sc. III	130	19.23%	37.69%	12.30%	---	---	30%
B.Com. III	48	16.66%	75.00%	---	---	----	8%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :



- Faculty members prepares the detailed micro level teaching plan, every teacher maintains daily teaching diary to be signed by HOD. The IQAC executes the teaching plan as per the Academic Calendar which is prepared before the commencement of the year.
- Monitoring of lectures by HOD.
- Monitoring of lapsed period due to leave or other reasons.
- IQAC suggest to teachers for using innovative methods in their teaching.
- Every two months IQAC discuss the completion of syllabus in meeting.
- As regards evolution , the performance of students is assessed regularly through tests, tutorials , seminars and oral tests.

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01 Prof. D. V. Narsale
UGC – Faculty Improvement Programme	01 Prof. D. S. Bodkhe (FIP)
HRD programmes	
Orientation programmes	01 NSS Orientation Dr. G. P. Bodkhe
Faculty exchange programme	
Staff training conducted by the university	<b>02 Pre- Ph. D. Course</b> 1. Prof. S. B. Bhagat 2. Prof. I. G. Nannaware 3. Shri. K. D. Wagh
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	---	--	----
Technical Staff	13	01	----	----

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC promotes faculty for submitting major and minor research project proposals to UGC and other funding agencies for assistance.
2. The IQAC encourages faculty to engage in Interdisciplinary and interdepartmental research activities and resource sharing.
3. IQAC promotes faculty to organize state, national, international level conferences, seminars, workshops etc.
4. They also promote to participate and present their research papers in conferences, symposia and various national and international journals and e-journals.
5. Faculty also encouraged by IQAC for linkages with different research centres for research and resource sharing.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	02	-----	----
Outlay in Rs. Lakhs		350,000/-		

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	---	01
Non-Peer Review Journals	14	26	04
e-Journals	11	---	--
Conference proceedings	02	21	02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Name	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	-----	-----	-----	---
Minor Projects	Jirekar D. B.	22/02/2012 to 21/02/2014	U.G. C. WRO, Pune	180,000/-	155,000/-
	Khaire B. S.	22/02/2012 to 21/02/2014	U.G. C. WRO, Pune	170,000/-	135,000/-
Industry sponsored	---	---	---	---	
Projects sponsored by the University/ College	----	----	----	----	
Students research projects (other than compulsory by the University)	----	----	----	----	
Any other(Specify)	----	----	----	----	
Total				350,000/-	290,000/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

Sr. No.	Name of Author	Name of Book	ISBN number
01	Dr. V. P. Mali	Studies in Aerobiology over some crop fields.	ISBN-978-81-920431-7-3

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	01 Environmental conservation Workshop	01 Work shop on Preparation for Competitive Examination
Sponsoring agencies				Dr. B. A. Uni. Aurangabad	Self financed

3.12 No. of faculty served as experts, chairpersons or resource persons

**Chair persons**  **Resource persons**

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year.

Type of Patent		Number
National	Applied	----
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	---	----	----	----		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

**No. of Ph. D. Guides**  **No. of students registered under them**

3.19 No. of Ph.D. awarded by faculty from the Institution

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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --- SRF --- Project Fellows 04 Any other ---

3.21 No. of students Participated in NSS events: University level 250 State level

National level --- International level ---

3.22 No. of students participated in NCC events: University level --- State level ---

National level --- International level ---

3.23 No. of Awards won in NSS: University level --- State level ---

National level --- International level ---

3.24 No. of Awards won in NCC: University level NA State level NA

National level NA International level NA

3.25 No. of Extension activities organized : University forum --- College forum ---

NCC --- NSS 11 Any other ---

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr. No.	Name of Programme	Date	Place
1	Health Check up Camp	22/07/2013	College
2	Blood Donation camp and Marathon Competition	05/08/2013	College
3	Book Exhibition (Library)	23/08/2013	College
4	Celebrate World AIDS day	01/12/2013	Kada
5	College Gadhering	18/02/2014	College
6	Chatrapati Shivaji Maharaj Jayanti	19/02/2014	College
7	Paryvaran Prashikshan Shibir/	05/03/214	College
8	State Level Debating competition		College

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acres	---		8 acres
Class rooms	16	---		16
Laboratories	08	----		06
Seminar Halls cum digital class room	01	----		01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		01 Diesel Generating Set	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)		455777/- Diesel Generating Set		Rs. 455777/-
Others				

#### 4.2 Computerization of administration and library

Our college administration is partially computerized with Masters software from Nagpur. Admissions procedure, General Register, Bonafide Certificate, Exam forms Scholarships Leaving certificate, etc. are computerized.

Central library is fully computerized. Students and teachers can access books online with the help of OPAC software. Three computers are available for male candidates and two computers for women candidates.

Our college subscribe e-journals, stake holders can avails 50000 on line journals through this system.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7228	703810	452	70810	7680	774620
Reference Books	3798	1265668	175	134586	3973	1400254
General Books	2588	294772	130	31347	2718	326119
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	44	22	03	---	11	05	02	04
Added	17	08	05	--	03	04	02	02
Total	61	30	08	---	14	09	04	04

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Most of the staff is passed MH-CIT examination. The work shop was arranged on use of internet access for teachers and non teaching staff on 14<sup>th</sup> July 2013

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 10000/-
ii) Campus Infrastructure and facilities	Rs. 141625/-
iii) Equipments	Rs. 800/-
iv) Others	Rs. ---
<b>Total :</b>	<b>152425/-</b>

## Criterion – V

### Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC provides information about support services available in the college and encourages to students for taking advantages of support services.

The support services like admission policy, fee structure, courses, library information, avenues of financial support, scholarships, free ships etc. are given in the prospectus. IQAC suggest to students for careful reading of prospectus.

IQAC also gives information about welfare schemes like insurance, earn while learn scheme, students counseling etc. in the college.

The IQAC suggest to administrative staff co-operative interaction with candidates.

#### 5.2 Efforts made by the institution for tracking the progression

The college promotes the students to attend the regular classes. The students are suggested to communicate their difficult areas in the subject to their subject teachers. The college pays attention towards completion of syllabus. The institution encourages students to participate in extra-curricular activities including sports and games. The college frequently encourages the students to publish articles in college Magazine, on wall papers etc. The college intermittently provides career guidance and promotes the students for appearing and qualifying in various competitive examinations. Study tours arranged every year.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1690	--	---	---

#### (b) No. of students outside the state

Nil
-----

#### (c) No. of international students

Nil
-----

Men

No.	%
1237	73.20

Women

No.	%
453	26.80



**Student strength during last two years:**

Last Year 2012-13							This Year 2013-14						
General	SC	ST	OBC	Others	Physically Challenged	Total	General	SC	ST	OBC	Others	Physically Challenged	Total
796	161	8	328	312	----	1605	842	161	17	331	339	---	1690

Demand ratio :          Dropout % : 10%

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

The college provides career guidance and promotes the students for appearing and qualifying in various competitive examinations.

Coaching classes for entry in services (Competitive examinations) conducted regularly. A committee is formed for running coaching classes and students counseling. This committee arranges lectures from different subjects. One hour class is carried out every day for preparation of competitive examination. General knowledge books provided to students. Following are the committee members of this cell.

64 students were admitted for coaching classes in this year.

A special lecture of Shriram Adsul from Agriculture college Ashti, was conducted on 6/08/2013.

A special programme on “I Will be The IAS Officer” was conducted under the guidance of Nareshchandra Kathole, IAS Academy Amravati on 22/02/2014.

<b>Prof. D. V. Narsale</b>	<b>Chariman</b>
Dr. M. G. Rajpange	Member
Prof. G. V. Mandlik	Member
Prof. B. N. Gawade	Member
Prof. B. A. Randive	Member
Prof. B. B. Avhad	Member
Prof. M. V. Savvad	Member

No. of students beneficiaries

08

**5.5 No. of students qualified in these examinations**

NET

---

SET/SLET

01

GATE

----

CAT

----

IAS/IPS etc

----

State PSC

----

UPSC

----

Others

08

## 5.6 Details of student counseling and career guidance

The college has established career guidance committee which takes due care of the placement and counseling services for the students. The details of this committee are as follows –

- **Career Guidance Committee:**

The committee is working to guide the students for their placement and career development employment or self-employment.

- **Role:**

- i) Overall preparation of the students for competitive examinations.
- ii) To display advertisements of job opportunities on notice board.
- iii) To arrange campus Interviews.
- iv) Lectures of successful small scale industrialists arranged in college campus.

No. of students benefitted

05

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-----	-----	-----	-----

## 5.8 Details of gender sensitization programmes

The college gives admission to girls with freedom. All the girls who come to take admission in the college are given admission without any conditions.

We encourage female students to participation in different cultural, competitive activities. The women empowerment programme like rally for stop abortion, *Beti bachao, Beti padhavo* , Celebration of Women's day celebration with different social activities were arranged during this year. We tries our level best for decrease in distance of male and female distinction by increasing participation of female in different activities.

Ours is co-education is co-education. At the time of annual function, social functions and other programmes our all students and teachers mix with each other

## 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

**Sports/ Games**

Inter collegiate level  State/ University level   
National level  International level

**No. of students participated in cultural events**

Inter Collegiate

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports** : State/ University level  National level  International level   
Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

Funding Agency	Number of students	Amount
Financial support from institution	----	----
Financial support from government GOI	459	688300/-
Financial support from government to minority students	16	
Financial support from other sources Financial support through Earn and learn scheme by university and college	16	14400/-
Number of students who received International/ National recognitions	-----	-----

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- Blood donation camp was organized on 5<sup>th</sup> Aug. 2013
- Aids awareness Rally was arranged by students on 31<sup>st</sup> Dec. 2013.
- A rally was organized for awareness about environmental awareness and conservation

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students. But few suggestions/ problems were created by students are solved. These are as follows.

- Purified water for drinking purpose
  - Water purifier is purchased and provided for drinking pure water to students.
- Need of Separate reading Room
  - Separate reading room provided
- Demand of General Knowledge books as per new syllabus.
  - General Knowledge purchased were purchased as per current syllabus.
- Increase computers for OPAC

## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

**Vision:**

“ Not things but men can change the world”.

**Mission :**

Inculcation of desire for Knowledge in the students.

#### **6.2 Does the Institution has a management Information System :**

Yes Institution has a management system. Management has formed various committees to assess the matters of administration. Following committees established in the college.

1. Governing Council
2. Local Management Committee.
3. Board of trustees.

It is the policy of the management to take use of every opportunity to improve the quality of faculty and non-teaching staff time to time.

Every year before the commencement of the new session a formal meeting of management the principal and the staff is organized.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

There is very little scope for the college to design the curriculum, teachers from various departments of the college try to seek maximum participation in the different committees of the University i.e. Board of Studies, Faculties, Senate, Academic Council, Management Council etc. The Syllabi of all subjects are designed at the university level and not at the college level.

### **6.3.2 Teaching and Learning**

IQAC of our college encourages faculty for using innovative technologies used in education as like LCD projector , Power point presentation, internet for improvement in Teaching and Learning. Computer facility is made available in few departments.

The feedback of teaching programme is obtained through discussion among the departmental colleagues and the Head of the Departments.

### **6.3.3 Examination and Evaluation**

The college executes the Teaching Plan as per the Academic Calendar, which is prepared before the commencement of the Academic Year. Test, tutorials and seminars conducted regularly as per the programme. After the continuous and effective teaching and the completion of the entire syllabus, the students face the final university exams. The evaluation of the papers is done at the university level.

### **6.3.4 Research and Development**

The colleges encourages every faculty member to undertake research activities. The study leave is sanctioned to teachers for carrying out full time research under Faculty Improvement Programme (FIP) to complete Ph. D. They were also encouraged to participate in various innovative programmes such as, Training programmes, STC courses, National and international conferences, seminars, workshops, symposia, orientation and refresher courses in order to enhance and update their knowledge. They also encouraged to prepare and publish their research work in research journals, conferences, seminars, workshops etc. The faculty members are also encouraged for preparing proposals of Major and Minor research projects for assistance from different funding agencies.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

We have adopted strategies NRC (Network Resource Centre), Smart Board , LCD Projector, OPAC , Online books and journals, fully computerized library

### 6.3.6 Human Resource Management

- The administration of the college is completely decentralized. This is because there exists an inbuilt mechanism to monitor the performance of the Teaching and the Non-teaching staff.
- The Heads of the various Departments and the superintendent of office monitor the performance of staff in their respective units, while the Principal is responsible for overall monitoring.
- The college has effective internal co-ordination and monitoring mechanism for policy making, implementation and evaluation. Policies regarding academic planning, admission, examination, curricular and extra-curricular activities are discussed in the meetings of the staff and departmental meetings.
  - Besides this, various committees are formed for the smooth and effective execution of the programmes and functioning of the college.
- Even, the Head of the Departments discuss these matters with faculty members and implementation becomes a planned activities.
- There is division of labour for efficient work. Work efficiency is increased through providing work as per their interest.
- We encourage non teaching staff to attend skill developing courses.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited on the basis of work load as per UGC and government norms and rules. For the selection of faculty and staff the State Government and the affiliating university have laid down a procedure. Only the norms of qualifications have been prescribed by the UGC.

### 6.3.8 Industry Interaction / Collaboration

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### 6.3.9 Admission of Students

Every year, the college gives wide publicity to the admission process through an attractive and quality encompassing detailed Prospectus. The Prospectus is the lighthouse of the college Admission Process, Faculty Details, Details of the Staff, Fee Structure, Students' Facility, and Short Academic Year Calendar etc.

The college gives its details of admission process on the college website i.e. [www.admkada.com](http://www.admkada.com)

The college gives wide publicity to the admission process through news papers and digital banners. The college Staff visits the Junior Colleges in the surrounding area and convinces the students who pass XII Exam and admits them to the Senior College.

### 6.4 Welfare schemes for :

Teaching	<p>The different welfare measures for the staff and faculty which affect and improve staff well-being, satisfaction and motivation are given as follows –</p> <ul style="list-style-type: none"><li>i. Loan facilities through <i>Institutional Credit Co-operative Society Ltd.</i></li><li>ii. Loan facilities from different co-operative and nationalized banks, for which the college takes guarantee of refund.</li><li>iii. The College felicitates the awardees from the staff of Ph.D. / M.Phil. / NET SET, Book publication or enrichment in individual contribution etc.</li><li>vi. The college gives farewell to every retiring staff member from time to time.</li><li>vii. Medical check up camp.</li></ul>
Non teaching	<ul style="list-style-type: none"><li>i. The college provides Uniforms to Class IV servants.</li><li>ii..Loan facilities through <i>Institutional Credit Co-operative Society Ltd.</i></li><li>iii. Loan facilities from different co-operative and nationalized banks, for which the college takes guarantee of refund.</li></ul>
Students	<ul style="list-style-type: none"><li>• Late Vasantrao Kale Earn and Learn Scheme is available for poor and needy students . 20 students get benefit of this scheme during this year.</li><li>• Special coaching and diet is provided to outstanding sport persons</li><li>• Student counselling through career and guidance committee.</li><li>• Subsidized canteen facility is available for students.</li><li>• We are running Gandhian thoughts study centre for students.</li></ul>

### 6.5 Total corpus fund generated :

Nil



**6.6 Whether annual financial audit has been done ?**

**Yes**

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	Yes, through Self Appraisal	Principal
Administrative	No	---	Yes,	Administrative staff of parent institute

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes

**No**

For PG Programmes

NA

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

Examination Reforms made by the university are as follows.

- University declares examination dates of examinations at the beginning of academic year in academic calendar.
- University also declares dates for submission of examination forms before fifteen days. It provides adequate days for filling exam forms.
- University provides time table and necessary information's, instruction's and warnings regarding exams.
- University appoints JCS and vigilance squad for to check the malpractices of the students during examinations..
- Eight to ten days before the starting of examination, college displays time table on the notice board.
- Online question papers are provided before one hour of the examination
- Warning and instructions displayed on the notice before the examination.
- Police protection made available during examination hours

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

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### **6.11 Activities and support from the Alumni Association**

- During this year Alumni association gifted 200 note Books to 20 poor and needy students.
- Alumni association also gifted sound system for Gymnasium hall.
- Alumni association supports our college students for enhancing social activities , College gathering , NSS and Sport activities.

### **6.12 Activities and support from the Parent – Teacher Association**

Parents gathering was conducted by parent teachers association on 28<sup>th</sup> July 2014. Many parents gives suggestions for betterment of teaching learning process. The suggestions given by parents are as follows:

- Maximum use of ICT in teaching learning process.
- Well equipped college canteen
- Suggested to start night study centre in reading room.
- To purchase new and advanced books of general Knowledge for competitive examinations.

### **6.13 Development programmes for support staff.**

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### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

Initiatives adopted by the institution to make the campus eco-friendly are as follows:

- Refilling of bore wells.
- Tree plantation
- Awareness among students for not using polythene bags and plastics.
- Regular campus & toilet cleanings
- Regularly water supply to plants in the campus.

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Establishment of English language lab for smooth pronunciation, developed English language skills both students and staff.
- Skill developed courses through life long education
  - English communication
  - Sales representatives
  - Library attendant

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

Most of the plan of action decided by IQAC at the beginning of the year are completed by the end of year

1. GIS system implemented in Geography Dept.
2. Examination on thoughts of Mahatma Gandhi was conducted by Dept. of History
3. College has prepared for ISO 9001- 2008 certification.
4. Dept. of Commerce and Marathi registered for recognition of Research Centers of Dr. B. A. M. university Aurangabad
5. UGC grants are utilized for proper allocations.
6. Academic programmes are run as per academic Calendar.
7. Diesel Generator Set purchased

**7.3 Give two Best Practices of the .**

**1. Community Reach programme**

- Blood donation camp
- HB and Blood group check up
- Dental check up
- ENT check up

**2. Women empowerment programme:**

- Encouragement for pursuing education through YCMOU
- *Beti Padhao Beti Bachao* Rally
- *Jagar Janivancha* programme
- Savitribai Phule Jayanti, Jijau jayanti,
- Women' Day , women's social gathering on the occasion of Makarsankranti.

#### 7.4 Contribution to environmental awareness / protection

- We arrange rally for environmental conservation
- Rain water harvesting
- celebrates wild life weekend and gives information about endangered species of animals
- students are informed about different types of pollution and their control measures.
- Awareness about uses of plastic and effects of plastic pollution among students.

#### 7.5 Whether environmental audit was conducted?

Yes

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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#### 8. Plans of institution for next year:

- To face ISO 9001- 2008 certification committee
- To bring DCAS centre of paper assessment under university erect.
- To erect Statue of Babaji in college premises.
- To built Compound wall for women hostel
- To built lavatories for females.
- To prepare 4 X 100 mtrs. Running track
- To utilize UGC grants for its proper allocations.
- Preparations to face Reaccreditation process of NAAC.
- To run different academic programmes laid down by IQAC.

Name: Dr. B. S. Khaire

Name : Prin. Dr. H. G. Vidhate

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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**Annexure i**

**Academic Calendar**

**Academic Calendar for the Year 2013-2014**

Sr.	Date	Particulars	Organizer
1	21 <sup>st</sup> June 2013	Opening Day : Admission process starts	*****
2	26 <sup>th</sup> June 2013	Anti-toxication day, Celebration of Shahu Maharaj Birth	Dept. of History
3	27 <sup>th</sup> June 2013	Academic curricula starts	*****
4	1 <sup>st</sup> Jul 2013	Agriculture Day	Dept. of Botany
5	7 <sup>th</sup> Jul 2013	Admission process stop	*****
6	11 <sup>th</sup> Jul 2013	World population day	Dept. of Sociology
7	15 <sup>th</sup> Jul 2013	NSS Registrations	NSS P. O.
8	16 <sup>th</sup> Jul 2013	Welcome Programme, Principal's Address for students.	Incharge Professors
9	18 <sup>th</sup> Jul 2013	Students – parent Meet, Annabhau Sathe Death Anniversary	Incharge Professors
10	23 <sup>rd</sup> Jul 2013	Work shop for Scholarship holder students	Prof. S. D. Ovhal, Shri. B. G. Jiwe
11	26 <sup>th</sup> Jul 2013	Kargil Vijay day celebration,	Prof. R. G. Bodkhe &
12	31 <sup>st</sup> Jul 2013	Last date of University Eligibility	*****
13	1 <sup>st</sup> Aug. 2013	Birth Anniversary of Annabhau Sathe	Dept. of Marathi
14	5 <sup>th</sup> Aug. 2013	Blood Donation Camp	Dept. of Zoology & NSS
15	9 <sup>th</sup> Aug. 2013	Kranti Din (Revolution Day), Books Exhibition	Dept. of History And Library
16	12 <sup>th</sup> Aug. 2013	Opening of Cultural Dept.	Cultural Dept.
17	15 <sup>th</sup> Aug. 2013	Independence Day Flag Hosting , Tree Plantation.	All
18	17 <sup>th</sup> Aug. 2013	International Youth Day	In charge professors
19	20 <sup>th</sup> Aug. 2013	Raksha Bandhan,	Dr. Mali V.P. & Ovhal
20	23 <sup>rd</sup> Aug. 2013	University foundation Day	Mr. Chavan B. M.
21	25 <sup>th</sup> Aug. 2013	Sadbhavana Divas	Dept. of NSS
22	29 <sup>th</sup> Aug. 2013	World Sports Day	Dept. of Physical Edu.
23	31 <sup>st</sup> Aug. 2013	Elocution and Debate Competition	Dept. of Marathi
24	31 <sup>st</sup> Aug. 2013.	Unit Test Starts	Mr. Jirekar & Gore
25	5 <sup>th</sup> Sept. 2013	Teacher's Day	Mr. Ovhal S.D.
26	8 <sup>th</sup> Sept. 2013	International Literacy Day	NSS Dept.
27	14 <sup>th</sup> Sept. 2013	Hindi Day	Dr. Patel M.R.
28	16 <sup>th</sup> Sept. 2013	Ozone Day	Dr. Smt. Khedkar S. A.
29	17 <sup>th</sup> Sept. 2013	Hyderabad Mukti Sangram Day	Dept. of History
30	18 <sup>th</sup> Sept. 2013	Environmental Awareness Day	Dept. of Geography
31	22 <sup>nd</sup> Sept. 2013	Camp for competitive exam and vocational guidance	Dept. of Competitive exam
32	24 <sup>th</sup> Sept. 2013	NSS Day	Dept. of NSS
33	28 <sup>th</sup> Sept. 2013	World Hearing Impaired day	In charge professors
34	30 <sup>th</sup> Sept. 2013	Report on Syllabus Progress	Faculty In charge
35	2 <sup>nd</sup> Oct. 2013	Mahatma Gandhi & Lal Bahaddur Shastri Birth	Mr. Sayyad M. V.
36	14 <sup>th</sup> Oct. 2013	State Level Anandrao Dhonde Oratory Competition	Dr. B. S. Khaire, Dr. G. P. Bodkhe
37	15 <sup>th</sup> to 25 <sup>th</sup> Oct.	First Term Examination Starts	Prof. Jirekar & Prof. Gore
38	26 <sup>th</sup> Oct. 2013	Last working Day of First term	*****
39	27 <sup>th</sup> Oct. to 17 <sup>th</sup>	Winter Vacations	*****
40	18 <sup>th</sup> Nov. 2013	Opening Day of Second Term, Staff Meeting ,	All
41	28 <sup>th</sup> Nov. 2013	Mahatma Phule Death Anniversary	Dept. of History
42	1 <sup>st</sup> Dec. 2013	World AIDS Awareness Day	Dept. of NSS & Sociology

43	6 <sup>th</sup> Dec.2013	Dr. Babasaheb Ambedkar's (Death Anniversary) / Samta	Dept. of Pol. Science
44	7 <sup>th</sup> Dec.2013	Flag Day	All
45	18 <sup>th</sup> Dec.2013	National Integration Day, Untouchability eradication Day	Dept. Pub. Admn. & Sociology
46	20 <sup>th</sup> Dec.2013	Gadge Baba Birth Anniversary	Dept. of NSS
47	24 <sup>th</sup> Dec.2013	World Consumer Day	Dept. of Commerce
48	25 <sup>th</sup> Dec. 2013	Birth Anniversary of Madan Mohan Malviya	Dept. of English
49	25 <sup>th</sup> to 31 <sup>st</sup> Dec.	Annual 7 days N.S.S. Camp	Dr.D. B. Borade &
50	1 <sup>st</sup> Jan 2014	Wel come to New Year 2010	Dr.G. P. Bodkhe
51	3 <sup>rd</sup> Jan 2014	Birth Anniversary of Savitribai Phule	Women Forum
52	5 <sup>th</sup> Jan 2014	Unit Test - II	Mr. Jirekar & Gore
53	11 <sup>th</sup> Jan 2014	Essay writing, Debating, worse reading etc. competition	Dr. Chaudhari N. D.& Mr.
54	12 <sup>th</sup> Jan 2014	Birth Annivarsary of Swami Vivekanand and Jijau, National	Dept. of English
55	14 <sup>th</sup> Jan2014	Flag Hosting, University Name extension Day.	All Student and Staff
56	15 <sup>th</sup> Jan 2014	Til-Gul Programme (Makar Sankranti)	Inc charge Professors
57	17 <sup>th</sup> Jan. 2014	Unit Test Starts	Prof. Jirekar & Prof.Gore
58	23 <sup>rd</sup> Jan 2014	Birth Anniversary of Netaji Subhaschandra Bhose	Dept. of Hstory
59	25 <sup>th</sup> Jan 2014	National Voters Day	Dept. of Pub. Admin.
60	26 <sup>th</sup> Jan 2014	Republic Day	All
61	28 <sup>th</sup> Jan. 2014	Convening Subject wise Seminars	All
62	30 <sup>th</sup> Jan. 2014	Death Anniversary of Mahatma Gandhi	Dept. of Pol. Science
63	31 <sup>st</sup> Jan. 2014	Report on Syllabus Progress	Faculty In charge
64	1 <sup>st</sup> – 2 <sup>nd</sup> Feb.2014	Annual Social Gathering	Cultural Dept.
65	19 <sup>th</sup> Feb.2014	Shiv Jayanti	Dept. of History
66	26 <sup>th</sup> Feb.2014	Swa. Sawarkar Death Anniversary	Dept. of History
67	27 <sup>th</sup> Feb.2014	Marathi as Official Language Day	Dept. of Marathi
68	28 <sup>th</sup> Feb.2014	Science Day	Faculty of Science
69	8 <sup>th</sup> Mar. 2014	Women's Day	Women's Forum
70	10 <sup>th</sup> Mar. 2014	Death Anniversary of Savitribai Phule	Women's Forum
71	13 <sup>th</sup> Mar. 2014	Birth Anniversary of Yashwantrado Chavan	Dept. of Marathi
72	15 <sup>th</sup> Mar. 2014	University Annual Exam Starts	Dept. of Exam
73	17 <sup>th</sup> Mar. 2014	World Physically Challenged Day	In charge Professors
74	21 <sup>st</sup> Mar. 2014	Forest Day	Dept. of Geography
75	24 <sup>th</sup> Mar. 2014	World Weather Day	Dept. of Geography
76	1 <sup>st</sup> Apr. 2014	Birth anniversary of Vasantao Kale	Dept. of Earn & Learn
77	7 <sup>th</sup> Apr. 2014	World Health Day	Dept. of Zoology
78	11 <sup>th</sup> Apr. 2014	Birth Anniversary of Mahatma Jyotiba Phule	Dept. of Sociology
79	14 <sup>th</sup> Apr. 2014	Birth Anniversary of Dr. Babasaheb Ambedkar	Dept. of Sociology
80	19 <sup>th</sup> Apr. 2014	Last Working Day	*****
81	20 <sup>th</sup> Apr. to 8 <sup>th</sup>	Summer Vacation	*****

## **STUDENTS FEED BACK**

The college has a provision of a separate mechanism to seek and use data and feedback from students to improve the teaching learning process and growth and development of the institution. The college has maintained a feedback form in the form of questionnaire. Analysis of feedback is done in the meetings of IQAC. Necessary suggestions are given to the particular faculty for improving teaching quality by using innovative teaching methods. Feedback format is as follows.

### **Feedback form** **Academic Year:2013-14**

Name of the Teacher:-

Subject

Paper

**1. Teachers Knowledge of the subject is:**

Excellent	Very Good	Good	Satisfactory	Poor

**2. The teacher's command over language is:**

Excellent	Very Good	Good	Satisfactory	Poor

**3. Teachers voice and dictation is:**

Loud and Clear	Barely Audible	Impossible to Follow

**4. Class Control of the teacher is:**

Very Effective	Effective	Not Effective

**5. The teachers ability to arouse interest in the subject is:**

Excellent	Very Good	Good	Satisfactory	Poor

**6. In the subject taught by the teacher :**

I take others help	I attend lectures regularly	I can understand by reading the books

**7. The teacher is :**

Punctual	Sometimes Late	Always Late

**8. The teacher's attitude towards students is :**

Encouraging	Indifferent	Discouraging

**9. The teacher completes the syllabus:**

In planned manner	In haphazard & hurried manner	Lives incomplete

**10. Black board work of the teacher is:**

Systematic	Not systematic	Does not use at all
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- 11. Use of innovative teaching methods such as power point presentation, internet, charts, models etc:**

Always	If necessary	Not at all

- 12. The teacher introduces current developments of his/her subject in his / her subject lectures:**

Very often	Only if asked	Hardly ever

- 13. The teacher's skill in explaining difficult points are :**

Excellent	Very Good	Good	Satisfactory	Poor

- 14. The teacher gives assignments / tutorials:**

Regularly	Sometimes	Never

- 15. Is the useful in counseling in personal matters/career/ in preparing for co-curricular and extra -curricular activity :**

Very useful	Not systematic	Not at all useful

- 16. The overall impression of the teacher is :**

Very impressive as a role model	Satisfactory	Below average

**Name of the Student:**

**Class :**

**Date :**

**Signature of student**



## **Best Practices (2013-2014)**

### **1. Community Reach Programme:**

#### **Objective of the Practice:-**

To create social awareness and to response need among students.

To educate masses in areas of health nutrition and hygiene Pogrammes.

#### **Need Addressed and the context:**

Our college is situated in rural –remote area. Large number of masses are illiterate about their hygienic practices. People of this area mainly depend on agriculture for their live hood. Due to frequent monsoon failures they are subjected to several economic hazards.

This year our college staff and students determined to create awareness of healthy living. This practice helps community and also helps to students to enrich themselves by community services.

#### **The practice:**

Need based community hygienic programme is prepared with the discussion of doctors association of our village and Local management body of our college at the beginning of academic year. Checkup camps programme was confirmed with dates of particular doctors.

At the beginning pamphlets and chits were distributed among students to scatter all in the village.

The following camps were arranged for this practice throughout the year.

- Blood donation camp on
- HB and Blood group check up
- Dental check up
- ENT check up

**Evidence of Success:-** Positive feed-back from community students and alumni.

#### **Resources required:**

Dedicated team of doctors association from our village Kada, all our teachers, motivated students, liasoning with welfare centres and organizations, financial support from institution.

## ***Best Practices (2013-2014)***

### **2. Women Empowerment**

#### **Objective of the Practice:-**

To design curriculum for women empowerment.

#### **Need Addressed and the context:**

To enable women school dropouts to pursue university education.

To make rural women self-sufficient.

#### **The practice:**

In rural area women education is not comparable to male. It is far behind. Our women teachers made a concrete plan for the year in advance. The plan put in front of IQAC members, they suggested some improvement and finalized the plan. All our women teachers collected information about the women/daughters who had left education because of poverty or any other social reasons. Maximum number of that women's were married. Hence our team approached their native places on Saturdays and Sundays. Summoned their care takers and pursued them to continue education of that dropped out females. Thus they admitted either in Yashwantrao Chavan Maharashtra Open University or our regular College.

Following are the practices we cultivated for this programme:

1. Data collection about women who left education in their half way in our Ashti taluka.
2. Visit to their native places.
3. Persuasion for pursuing education.
4. Information about self help groups

**Evidence of Success:-** Cooperation among our families strengthened. Strength of women candidates for Yashwantrao Chavan Maharashtra Open University or our regular courses increased.

#### **Resources required:**

All female teachers of our college.

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