The Annual Quality Assurance Report (AQAR) of the IQAC

	Pa	rt – A				
AQAR for the year 1. Details of the Institution		2013	-14			
1.1 Name of the Institution	ANAN	DRAO E	HONDE ALIAS	BABAJI MA	HAVIDYALAYA	ł
1.2 Address Line 1	A/P I	KADA T	Q. ASHTI DIST.	BEED PIN 4	14202	
Address Line 2		Kerul R	oad			
City/Town		KAD)A			
State	М	AHARA	SHTRA			
Pin Code		4142	02			
Institution e-mail address	adn	admkada@gmail.com				
Contact Nos.	024	02441-239621, 239921				
Name of the Head of the Institu	ition:	Dr. H. (G. Vidhate			
Tel. No. with STD Code:	0	2441-239	921, 239421			
Mobile:		9423060708				
				J		
Name of the IQAC Co-ordinator:		Dr. B. S. Khaire				
Mobile:		9422930170				
IQAC e-mail address:	bap	ukhaire@	Prediffmail.com]		
1.3 NAAC Track ID		МНСО	XX11338			
1.4 NAAC Executive Committee N	No. & Date	:	EC/32/332 date	d 3-5- 2004		

1

www.admkada.com

1.5 Website address:

Web-link of the AQAR:

www.admkada.com

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

	Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
	1	1 st Cycle	C++	68.30	2004	2009	
1.7	1.7 Date of Establishment of IQAC : DD/MM/YYYY 21/07/2005						

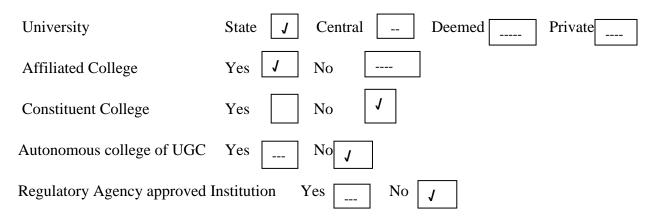
1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

i. AQAR – Academic Year 2012-2013	dated	21/10/2013
ii. AQAR Academic Year 2011-2012	dated	21/10/2013
iii. AQAR- Academic Year 2010-2011	dated	21/10/2013
iv. AQAR - Academic Year 2009-2010	dated	21/10/2013
v. AQAR- Academic Year 2008-2009	dated	21/10/2013
vi. AQAR- Academic Year 2007-2008	dated	21/10/2013

1.10 Institutional Status



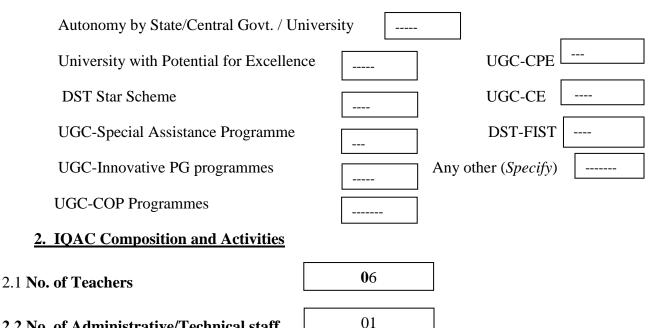
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education J Men Women
	Urban Rural / Tribal
Financial Status	Grant-in-aid \checkmark UGC 2(f) \checkmark UGC 12B \checkmark
	Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/F	Programme
Arts J So	Exience J Commerce J Law <u></u> PEI (Phys Edu) <u></u>
TEI (Edu)	Engineering Health Science Management
Others (Spe	cify)

1.12 Name of the Affiliating University (for the Colleges)

Dr. Babasaheb Ambedkar Marathwada University Aurangabad, Maharashra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc



2.2 No. of Administrative/Technical staff

2.3 No. of students	
2.4 No. of Management representatives	01
2.5 No. of Alumni	
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	02
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	05
2.11 No. of meetings with various stakehole	ders: No. 10 Faculty 05
Non-Teaching Staff 02 Student	02 Alumni 01 Others
2.12 Has IQAC received any funding from	UGC during the year?
If yes, mention the amount : Rs .	. 60000/- (Rs. Sixty Thousand)
2.13 Seminars and Conferences (only qual	ity related)
(i) No. of Seminars/Conferences/ Work	shops/Symposia organized by the IQAC
Total Nos. 01 International	National State
Institution Level 01	
(ii) Themes Work shop on Envire	onmental conservation
2.14 Significant Activities and contribution	ns made by IQAC

IQAC prepared plan of actions for the next year and tried to achieve the targets. IQAC prepared Academic Calendar and plans for the academic year. It monitors teaching –learning process. IQAC encourages teachers for research activities and publications. IQAC contribute for regulating extracurricular activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To develop GIS (Geographical Information	GIS system implemented in
system).	Geography Dept.
2. To purchase Diesel Generator Set	
-	Generator Set purchased.
3. To start value based examination on	Examination on Gandhian thoughts
thoughts of Mahatma Gandhi for students.	was conducted by Dept. of History
	was conducted by Dept. of History
	College has prepared for ISO 9001-
4. Preparation for ISO 9001- 2008	2008 certification.
certification.	
	Dept. of Commerce and Marathi
5. To register Dept. of Commerce, Marathi and	applied for recognition of
Botany as recognition of Research Centers	Research Centers of Dr. B. A. M.
of Dr. B. A. M. university Aurangabad.	university Aurangabad
	UGC grantse utilized for proper
(To utilize UCC growts of non-its monon	allocations.
6. To utilize UGC grants as per its proper	
allocations.	IQAC started to prepare RAR for
7. Preparations to face Reaccreditation process	NAAC Reaccreditation
of NAAC.	Academic programmes run as per
8 To min different coodemic programmer	academic Calendar.
8. To run different academic programmes	
decided by IQAC as per academic Calendar.	
2.16 Whether the AQAR was placed in statutory h	oody? Yes
2.10 Whether the AQAK was placed in statutory i	
Management / Syndicate	Any other body

Provide the details of the action taken

The AQAR was placed in front of the Local management body. All the members of Management were present. Some of the objectionable and herculean tasks to do were taken into discussion. Due to monetary problems some of the issues postponed and all other sanctioned unanimously.

For purchasing equipments purchase committees recommendations taken in to consideration. For other expenditure tender's are invited.

Part – B Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self- financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03			
	B. A., B.Com., Bsc.			
PG Diploma				
Advanced Diploma				
Diploma	01			
	E- Commerce			
Certificate	03			
Others				
Total	07			

1.2 (i) Flexibility of the Curriculum: Open options

(ii) Pattern of programmes:

aspects.

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

 1.3 Feedback from stakeholders* Alumni
 - Parents
 Employers
 -- Students
 J

 (On all aspects)
 Mode of feedback
 :
 Online
 -- Manual
 J
 Co-operating schools (for PEI)

*Analysis of the feedback attached separately in the Annexure ii.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient

No. Our syllabus is updated by University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst.	Associate	Professors	Others Ad-hoc
	Professors	Professors		
40	23	05		12

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associate	e	Profe	essors	Others	5	Total	
Profe	ssors	Professor	rs						
R	V	R	V	R	V	R	V	R	V
35	08	05						40	08

03

2.4 No. of Guest and Visiting faculty and Temporary faculty

Visiting Faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	19	77	23
Presented papers	16	34	
Resource Persons		02	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Power point presentation as teaching method.
- 2. Interactive Board & Audio video Aids are used for teaching.
- 3. Internet facility is available for learning
- 4. Field Study tours arranged.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Our examinations are governed and conducted by university and conducted by college Following reforms are implemented by university .

- 1. On line question papers this year.
- 2. Candidate can get photocopy of answer book on demand for verification.
- 3. There is redressal mechanism for reassessment of answer books.
- 4. First year examinations (home examination) are conducted and answer papers assessed by college faculty.
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 03
 - Our syllabus is university prescribed. Following teachers of our college were designators as syllabus setters by university in different subjects.

Sr. No.	Name of Faculty participated in syllabus development /BOS members	Subject
1	Prin. Dr. H. G. Vidhate	Commerce
		Accounts and applied
		statistics
2	Dr. S. N. Waghule	Commerce
		Mercantile Law
3	Dr. V. P. Mali	Botany

2.10 Average percentage of attendance of students

- 71%
- 2.11 Course/Programme wise distribution of pass percentage :

Title of the	Total no. of students			Divisio	on		
Programme	appeared	Distinction %	I %	II %	III %	Pass %	Fail
B. A. III	148		77.02%	1.35%			18.24%
B. Sc. III	130	19.23%	37.69%	12.30%			30%
B.Com. III	48	16.66%	75.00%				8%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Faculty members prepares the detailed micro level teaching plan, every teacher maintains daily teaching diary to be signed by HOD. The IQAC executes the teaching plan as per the Academic Calendar which is prepared before the commencement of the year.
- Monitoring of lectures by HOD.
- Monitoring of lapsed period due to leave or other reasons.
- IQAC suggest to teachers for using innovative methods in their teaching.
- Every two months IQAC discuss the completion of syllabus in meeting.
- As regards evolution, the performance of students is assessed regularly through tests, tutorials, seminars and oral tests.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01 Prof. D. V. Narsale
UGC – Faculty Improvement Programme	01 Prof. D. S. Bodkhe (FIP)
HRD programmes	
Orientation programmes	01 NSS Orientation Dr. G. P. Bodkhe
Faculty exchange programme	
Staff training conducted by the university	 02 Pre- Ph. D. Course 1. Prof. S. B. Bhagat 2. Prof. I. G. Nannaware 3. Shri. K. D. Wagh
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08			
Technical Staff	13	01		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. The IQAC promotes faculty for submitting major and minor research project proposals to UGC and other funding agencies for assistance.
- 2. The IQAC encourages faculty to engage in Interdisciplinary and interdepartmental research activities and resource sharing.
- **3.** IQAC promotes faculty to organize state, national, international level conferences, seminars, workshops etc.
- 4. They also promote to participate and present their research papers in conferences, symposia and various national and international journals and e-journals.
- 5. Faculty also encouraged by IQAC for linkages with different research centres for research and resource sharing.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

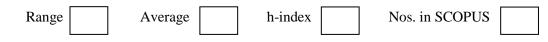
3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		350,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06		01
Non-Peer Review Journals	14	26	04
e-Journals	11		
Conference proceedings	02	21	02

3.5 Details on Impact factor of publications:



3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Name	Duration	Name of the	Total grant	Received
Nature of the Project		Year	funding Agency	sanctioned	
Major projects					
Minor Projects	Jirekar D. B.	22/02/2012 to 21/02/2014	U.G. C. WRO, Pune	180,000/-	155,000/-
	Khaire B. S.	22/02/2012 to 21/02/2014	U.G. C. WRO, Pune	170,000/-	135,000/-
Industry sponsored					
Projects sponsored by the University/ College					
Students research projects (other than compulsory by the University)					
Any other(Specify)					
Total				350,000/-	290,000/-

3.7 No. of books published i) With ISBN No.

01

Chapters in Edited Books

ii) Without ISBN No.

Sr.	Name of Author	Name of Book	ISBN number
No.			
01	Dr. V. P. Mali	Studies in Aerobiology over	ISBN-978-81-920431-7-3
		some crop fields.	

3.8 No. of University Departments receiving funds from

	UGC-SAP		CAS	DST-FIST	
	DPE			DBT Scheme/funds	
3.9 For colleges	Autonomy		CPE	DBT Star Scheme	
	INSPIRE		CE	Any Other (specify)	
3.10 Revenue generated th	rough consult	tancy	: Nil		

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number				01	01
				Environmental	Work shop on
				conservation	Preparation for
				Workshop	Competitive
					Examination
Sponsoring				Dr. B. A. Uni.	Self financed
agencies				Aurangabad	

3.12 No. of faculty served as experts, chairpersons or resource persons

Chair persons 03	Resource persons	01	
3.13 No. of collaborations	International	National	Any other
3.14 No. of linkages create	ed during this year		
3.15 Total budget for resea	arch for current year in lak	ths :	
From Funding agency	From Mar	nagement of University/Colleg	je
Total			

3.16 No. of patents received this year.

Type of Patent		Number
National	Applied	
Inational	Granted	
International	Applied	
International	Granted	
Commercialized	Applied	
Commercialized	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

03

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

No. of Ph. D. Guides

No. of students registered under them

19

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the	Fellowships (Newly e	nrolled +	existing ones)	
JRF SRF	- Project Fellow	ws 04	Any other	
3.21 No. of students Participated in NSS eve	ents: University leve	el 250	State level	
	National level		International level	
3.22 No. of students participated in NCC ev	vents: University level	1	State level	
	National level		International level	
3.23 No. of Awards won in NSS:	University level		State level	
	National level		International level	
3.24 No. of Awards won in NCC:	University level	NA	State level	NA
	National level	NA	International level	NA
3.25 No. of Extension activities organized :	University forum		College forum	
NCC	NSS	11	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr.	Name of Programme	Date	Place
No.			
1	Health Check up Camp	22/07/2013	College
2	Blood Donation camp and Marathon Competition	05/08/2013	College
3	Book Exhibition (Library)	23/08/2013	College
4	Celebrate World AIDS day	01/12/2013	Kada
5	College Gadhering	18/02/2014	College
6	Chatrapati Shivaji Maharaj Jayanti	19/02/2014	College
7	Paryvaran Prashikshan Shibir/	05/03/214	College
8	State Level Debating competition		College

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acres			8 acres
Class rooms	16			16
Laboratories	08			06
Seminar Halls cum digital class room	01			01
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.		01 Diesel Generating Set	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)		455777/- Diesel Generating Set		Rs . 455777 /-
Others				

4.2 Computerization of administration and library

Our college administration is partially computerized with Masters software from Nagpur. Admissions procedure, General Register, Bonafide Certificate, Exam forms Scholarships Leaving certificate, etc. are computerized.

Central library is fully computerized. Students and teachers can access books online with the help of OPAC software. Three computers are available for male candidates and two computers for women candidates.

Our college subscribe e-journals, stake holders can avails 50000 on line journals through this system.

4.3 Library services:

	Existing		Newly	v added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	7228	703810	452	70810	7680	774620	
Reference Books	3798	1265668	175	134586	3973	1400254	
General Books	2588	294772	130	31347	2718	326119	
e-Books							
Journals							
e-Journals							
Digital Database							
CD & Video							
Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Depart- ments	Others
Existing	44	22	03		11	05	02	04
Added	17	08	05		03	04	02	02
Total	61	30	08		14	09	04	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Most of the staff is passed MH-CIT examination. The work shop was arranged on use of internet access for teachers and non teaching staff on 14th July 2013

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 10000/-
ii) Campus Infrastructure and facilities	Rs. 141625/-
iii) Equipments	Rs. 800/-
iv) Others	Rs
Total :	152425/-

Criterion – V Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC provides information about support services available in the college and encourages to students for taking advantages of support services.

The support services like admission policy, fee structure, courses, library information, avenues of financial support, scholarships, free ships etc. are given in the prospectus. IQAC suggest to students for careful reading of prospectus.

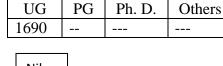
IQAC also gives information about welfare schemes like insurance, earn while learn scheme, students counseling etc. in the college.

The IQAC suggest to administrative staff co-operative interaction with candidates.

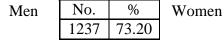
5.2 Efforts made by the institution for tracking the progression

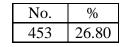
The college promotes the students to attend the regular classes. The students are suggested to communicate their difficult areas in the subject to their subject teachers. The college pays attention towards completion of syllabus. The institution encourages students to participate in extra-curricular activities including sports and games. The college frequently encourages the students to publish articles in college Magazine,on wall papers etc. The college intermittently provides career guidance and promotes the students for appearing and qualifying in various competitive examinations. Study tours arranged every year.

- 5.3 (a) Total Number of students
 - (b) No. of students outside the state
 - (c) No. of international students









Student strength during last two years:

Last Year 2012-13						This Year 2013-14							
General	SC	ST	OBC	Other s	Physically Challenge d		General	SC	ST	OBC	Others	Physically Challenged	Total
796	161	8	328	312		1605	842	161	17	331	339		1690

Demand ratio : Dropout % : 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college provides career guidance and promotes the students for appearing and qualifying

in various competitive examinations.

Coaching classes for entry in services (Competitive examinations) conducted regularly. A committee is formed for running coaching classes and students counseling. This committee arranges lectures form different subject. One hour class is carried out every day for preparation of competitive examination. General knowledge books provided to students. Following are the committee members of this cell.

64 students were admitted for coaching classes in this year.

A special lecture of Shriram Adsul from Agriculture college Ashti, was conducted on 6/08/2013.

A special programme on "I Will be The IAS Officer" was conducted under the guidance of Nareshchandra Kathole, IAS Academy Amravati on 22/02/2014.

Prof. D. V. Narsale	Chariman
Dr. M. G. Rajpange	Member
Prof. G. V. Mandlik	Member
Prof. B. N. Gawade	Member
Prof. B. A. Randive	Member
Prof. B. B. Avhad	Member
Prof. M. V. Savvad	Member
No. of students beneficiaries	08
5.5 No. of students qualified in thes	se examinations
NET SET/SLET	01 GATE CAT
IAS/IPS etc State PSC	UPSC Others 08

5.6 Details of student counseling and career guidance

The college has established career guidance committee which takes due care of the placement and counseling services for the students. The details of this committee are as follows –

• Career Guidance Committee:

The committee is working to guide the students for their placement and career development employment or self-employment.

• Role:

- i) Overall preparation of the students for competitive examinations.
- ii) To display advertisements of job opportunities on notice board.
- iii) To arrange campus Interviews.
- iv) Lectures of successful small scale industrialists arranged in college campus.

No. of students benefitted

05

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

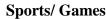
The college gives admission to girls with freedom. All the girls who come to take admission in the college are given admission without any conditions.

We encourage female students to participation in different cultural, competitive activities. The women empowerment programme like rally for stop abortion, *Beti bachao, Beti padhavo*, Celebration of Women's day celebration with different social activities were arranged during this year. We tries our level best for decrease in distance of male and female distinction by increasing participation of female in different activities.

Ours is co-education is co-education. At the time of annual function, social functions and other programmes our all students and teachers mix with each other

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events



Sports/ Games		
Inter collegiate level 44	State/ University level	03
National level	International level	
No. of students participated i	in cultural events	
Inter Collegiate		
State/ University level 04	National level	International level
5.9.2 No. of medals /awards won by	students in Sports, Games	and other events
Sports : State/ University level 0	1 National level	International level

National level

03

International level

5.10 Scholarships and Financial Support

Cultural: State/ University level

Funding Agency	Number of students	Amount
Financial support from institution		
Financial support from government GOI	459	688300/-
Financial support from government to minority students	16	
Financial support from other sources Financial support through Earn and learn scheme by university and college	16	14400/-
Number of students who received International/ National recognitions		

12

5.11 Student organised / initiatives

Fairs	: State/ University level	 National level	International level	
Exhibitio	n: State/ University level	 National level	International level	
			1	

5.12 No. of social initiatives undertaken by the students

- Blood donation camp was organized on 5th Aug. 2013
- Aids awareness Rally was arranged by students on 31st Dec. 2013.
- A rally was organized for awareness about environmental awareness and conservation

5.13 Major grievances of students (if any) redressed:

There were no major grievances of students. But few suggestions/ problems were created by students are solved. These are as follows.

- Purified water for drinking purpose -Water purifier is purchased and provided for drinking pure water to students.
- Need of Separate reading Room
 - Separate reading room provided
- Demand of General Knowledge books as per new syllabus.
 - General Knowledge purchased were purchased as per current syllabus.
- Increase computers for OPAC

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

"Not things but men can change the world".

Mission :

Inculcation of desire for Knowledge in the students.

6.2 Does the Institution has a management Information System :

Yes Institution has a management system. Management has formed various committees to assess the matters of administration. Following committees established in the college.

- 1. Governing Council
- 2. Local Management Committee.
- 3. Board of trusties.

It is he policy of the management to take use of every opportunity to improve the quality of faculty and non-teaching staff time to time.

Every year before the commencement of the new session a formal meeting of management the principal and the staff is organized.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

There is very little scope for the college to design the curriculum, teachers from various departments of the college try to seek maximum participation in the different committees of the University i.e. Board of Studies, Faculties, Senate, Academic Council, Management Council etc. The Syllabi of all subjects are designed at the university level and not at the college level.

IQAC of our college encourages faculty for using innovative technologies used in education as like LCD projector, Power point presentation, internet for improvement in Teaching and Learning. Computer facility is made available in few departments.

The feedback of teaching programme is obtained through discussion among the departmental colleagues and the Head of the Departments.

6.3.3 Examination and Evaluation

The college executes the Teaching Plan as per the Academic Calendar, which is prepared before the commencement of the Academic Year. Test, tutorials and seminars conducted regularly as per the programme. After the continuous and effective teaching and the completion of the entire syllabus, the students face the final university exams. The evaluation of the papers is done at the university level.

6.3.4 Research and Development

The colleges encourages every faculty member to undertake research activities. The study leave is sanctioned to teachers for carrying out full time research under Faculty Improvement Programme (FIP) to complete Ph. D. They were also encouraged to participate in various innovative programmes such as, Training programmes, STC courses, National and international conferences, seminars, workshops, symposia, orientation and refresher courses in order to enhance and update their knowledge. They also encouraged to prepare and publish their research work in research journals, conferences, seminars, workshops etc. The faculty members are also encouraged for preparing proposals of Major and Minor research projects for assistance from different funding agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have adopted strategies NRC (Network Resource Centre), Smart Board , LCD Projector, OPAC , Online books and journals, fully computerized library

6.3.6 Human Resource Management

- The administration of the college is completely decentralized. This is because there exists on inbuilt mechanism to monitor the performance of the Teaching and the Non-teaching staff.
- The Heads of the various Departments and the superintendent of office monitor the performance of staff in their respective units, while the Principal is responsible for overall monitoring.
- The college has effective internal co-ordination and monitoring mechanism for policy making, implementation and evaluation. Policies regarding academic planning, admission, examination, curricular and extra-curricular activities are discussed in the meetings of the staff and departmental meetings.
 - Besides this, various committees are formed for the smooth and effective execution of the programmes and functioning of the college.
- Even, the Head of the Departments discuss these matters with faculty members and implementation becomes a planned activities.
- There is division of labour for efficient work. Work efficiency is increased through providing work as per their interest.
- We encourage to non teaching staff to attend skill developing courses.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited on the basis of work load as per UGC and government norms and rules. For the selection of faculty and staff the State Government and the affiliating university have laid down a procedure. Only the norms of qualifications have been prescribed by the UGC.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Every year, the college gives wide publicity to the admission process through an attractive and quality encompassing detailed Prospectus. The Prospectus is the lighthouse of the college Admission Process, Faculty Details, Details of the Staff, Fee Structure, Students' Facility, and Short Academic Year Calendar etc.

The college gives its details of admission process on the college website i.e. www.admkada.com

The college gives wide publicity to the admission process through news papers and digital banners. The college Staff visits the Junior Colleges in the surrounding area and convinces the students who pass XII Exam and admits them to the Senior College.

6.4 Welfare schemes for:

Teaching	The different welfare measures for the staff and faculty which affect and improve		
	staff well-being, satisfaction and motivation are given as follows –		
	i. Loan facilities through Institutional Credit Co-operative Society Ltd.		
	ii. Loan facilities from different co-operative and nationalized banks, for which		
	the college takes guarantee of refund.		
	iii. The College felicities the awardees from the staff of Ph.D. / M.Phil. / NET		
	SET, Book publication or enrichment in individual contribution etc.		
	vi. The college gives farewell to every retiring staff member from time to time.		
vii. Medical check up camp.			
Non	i. The college provides Uniforms to Class IV servants.		
teaching	iiLoan facilities through Institutional Credit Co-operative Society Ltd.		
	iii. Loan facilities from different co-operative and nationalized banks, for which		
	the college takes guarantee of refund.		
Students	 Late Vasantrao Kale Earn and Learn Scheme is available for poor and needy students . 20 students get benefit of this scheme during this year. Special coaching and diet is provided to outstanding sport persons Student counselling through career and guidance committee. Subsidized canteen facility is available for students. We are running Gandhian thoughts study centre for students. 		

6.5 Total corpus fund generated :

Nil

6.6 Whether annual financial audit has been done ?

Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes, through Self Appraisal	Principal
Administrative	No		Yes,	Administrative staff of parent institute

6.7 Whether Academic and Administrative Audit (AAA) has been done?

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	No	
For PG Programmes	NA	

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms made by the university are as follows.

- University declares examination dates of examinations at the beginning of academic year in academic calendar.
- University also declares dates for submission of examination forms before fifteen days. It provides adequate days for filling exam forms.
- University provides time table and necessary information's, instruction's and warnings regarding exams.
- University appoints JCS and vigilance squad for to check the malpractices of the students during examinations..
- Eight to ten days before the starting of examination, college displays time table on the notice board.
- Online question papers are provided before one hour of the examination
- Warning and instructions displayed on the notice before the examination.
- Police protection made available during examination hours

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent

colleges?

6.11 Activities and support from the Alumni Association

- During this year Alumni association gifted 200 note Books to 20 poor and needy students.
- Alumni association also gifted sound system for Gymnasium hall.
- Alumni association supports our college students for enhancing social activities, College gathering, NSS and Sport activities.

6.12 Activities and support from the Parent – Teacher Association

Parents gathering was conducted by parent teachers association on 28th July 2014. Many parents gives suggestions for betterment of teaching learning process. The suggestions given by parents are as follows:

- Maximum use of ICT in teaching learning process.
- Well equipped college canteen
- Suggested to start night study centre in reading room.
- To purchase new and advanced books of general Knowledge for competitive examinations.

6.13 Development programmes for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives adopted by the institution to make the campus eco-friendly are as follows:

- Refilling of bore wells.
- Tree plantation
- Awareness among students for not using polythene bags and plastics.
- Regular campus &toilet cleanings
- Regularly water supply to plants in the campus.

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Establishment of English language lab for smooth pronunciation, developed English language skills both students and staff.
- Skill developed courses through life long education
 - English communication
 - Sales representatives
 - Library attendant
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Most of the plan of action decided by IQAC at the beginning of the year are completed by the end of year

- 1. GIS system implemented in Geography Dept.
- 2. Examination on thoughts of Mahatma Gandhi was conducted by Dept. of History
- 3. College has prepared for ISO 9001- 2008 certification.
- 4. Dept. of Commerce and Marathi registered for recognition of Research Centers of Dr. B. A. M. university Aurangabad
- 5. UGC grants are utilized for proper allocations.
- 6. Academic programmes are run as per academic Calendar.
- 7. Diesel Generator Set purchased

7.3 Give two Best Practices of the .

1. Community Reach programme

- Blood donation camp
- HB and Blood group check up
- Dental check up
- ENT check up
- 2. Women empowerment programme:
 - Encouragement for pursuing education through YCMOU
 - Beti Padhao Beti Bachao Rally
 - Jagar Janivancha programme
 - Savitribai Phule Jayanti, Jijau jayanti,
 - Women' Day, women's social gathering on the occasion of Makarsankranti.

7.4 Contribution to environmental awareness / protection

- We arranges rally for environmental conservation
- Rain water harvesting
- celebrates wild life weekend and gives information bout endangered species of animals

Yes

- students are informed about different types pollutions and their control measures.
- Awareness about uses of plastic and effects of plastic pollution among students.

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year:

- To face ISO 9001- 2008 certification committee
- To bring DCAS centre of paper assessment under university erect.
- To erect Statue of Babaji in college premises.
- To built Compound wall for women hostel
- To built lavatories for females.
- To prepare 4 X 100 mtrs. Running track
- To utilize UGC grants for its proper allocations.
- Preparations to face Reaccreditation process of NAAC.
- To run different academic programmes laid down by IQAC.

Name: Dr. B. S. Khaire

Name : Prin. Dr. H. G. Vidhate

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure i

Academic Calendar

Academic Calendar	for the Ye	<i>ar</i> 2013-2014
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Sr.	Date	Particulars	Organizer
1	21 st June 2013	Opening Day : Admission process starts	*****
2	26 th June 2013	Anti-toxication day, Celebration of Shahu Maharaj Birth	Dept. of History
3	27 th June 2013	Academic curricula starts	****
4	1st Jul 2013	Agriculture Day	Dept. of Botany
5	7 th Jul 2013	Admission process stop	****
6	11 th Jul 2013	World population day	Dept. of Sociology
7	15 th Jul 2013	NSS Registrations	NSS P. O.
8	16 th Jul 2013	Welcome Programme, Principal's Address for students.	Incharge Professors
9	18 th Jul 2013	Students – parent Meet, Annabhau Sathe Death Anniversary	Incharge Professors
10	23 rd Jul 2013	Work shop for Scholarship holder students	Prof. S. D. Ovhal, Shri. B. G. Jiwe
11	26 th Jul 2013	Kargil Vijay day celebration,	Prof. R. G.Bodkhe &
12	31st Jul 2013	Last date of University Eligibility	****
13	1 st Aug.2013	Birth Anniversary of Annabhau Sathe	Dept. of Marathi
14	5 th Aug.2013	Blood Donation Camp	Dept. of Zoology & NSS
15	9 th Aug.2013	Kranti Din (Revolution Day), Books Exhibition	Dept. of History And Library
16	12th Aug.2013	Opening of Cultural Dept.	Cultural Dept.
17	15 th Aug.2013	Independence Day Flag Hosting, Tree Plantation.	All
18	17 th Aug.2013	International Youth Day	In charge professors
19	20th Aug. 2013	Raksha Bandhan,	Dr. Mali V.P. & Ovhal
20	23 rd Aug. 2013	University foundation Day	Mr. Chavan B. M.
21	25 th Aug.2013	Sadbhavana Divas	Dept. of NSS
22	29th Aug. 2013	World Sports Day	Dept. of Physical Edu.
23	31 st Aug. 2013	Elocution and Debate Competition	Dept. of Marathi
24	31 st Aug. 2013.	Unit Test Starts	Mr. Jirekar & Gore
25	5 th Sept. 2013	Teacher's Day	Mr. Ovhal S.D.
26	8 th Sept. 2013	International Literacy Day	NSS Dept.
27	14 th Sept. 2013	Hindi Day	Dr. Patel M.R.
28	16 th Sept. 2013	Ozone Day	Dr. Smt. Khedkar S. A.
29	17 th Sept. 2013	Hyderabad Mukti Sangram Day	Dept. of History
30	18 th Sept. 2013	Environmental Awareness Day	Dept. of Geography
31	22 nd Sept. 2013	Camp for competitive exam and vocational guidance	Dept. of Competitive exam
32	24 th Sept. 2013	NSS Day	Dept. of NSS
33	28 th Sept. 2013	World Hearing Impaired day	In charge professors
34	30 th Sept. 2013	Report on Syllabus Progress	Faculty In charge
35	2 nd Oct. 2013	Mahatma Gandhi & Lal Bahaddur Shashtri Birth	Mr. Sayyad M. V.
36	14 th Oct. 2013	State Level Anandrao Dhonde Oratory Competition	Dr. B. S. Khaire, Dr. G. P. Bodkhe
37	15^{th} to 25^{th} Oct.	First Term Examination Starts	Prof. Jirekar & Prof.Gore
38	26 th Oct. 2013	Last working Day of First term	****
39	27 th Oct. to 17 th	Winter Vacations	****
40	18 th Nov. 2013	Opening Day of Second Term, Staff Meeting,	All
41	28 ^h Nov. 2013	Mahatma Phule Death Anniversary	Dept. of History
42	1 st Dec. 2013	World AIDS Awareness Day	Dept. of NSS & Sociology

43	6 th Dec.2013	Dr. Babasaheb Amberdkar's (Death Anniversary) / Samta	Dept. of Pol. Science
44	7 th Dec.2013	Flag Day	All
45	18 th Dec.2013	National Integration Day, Untouchability eradication Day	Dept. Pub. Admn. & Sociology
46	20th Dec.2013	Gadge Baba Birth Anniversary	Dept. of NSS
47	24 th Dec.2013	World Consumer Day	Dept. of Commerce
48	25 th Dec. 2013	Birth Anniversary of Madan Mohan Malviya	Dept. of English
49	25 th to 31 st Dec.	Annual 7 days N.S.S. Camp	Dr.D. B. Borade &
50	1 st Jan 2014	Wel come to New Year 2010	Dr.G. P. Bodkhe
51	3 rd Jan 2014	Birth Anniversary of Savitribai Phule	Women Forum
52	5 th Jan 2014	Unit Test - II	Mr. Jirekar & Gore
53	11 th Jan 2014	Essay writing, Debating, worse reading etc. competition	Dr. Chaudhari N. D.& Mr.
54	12 th Jan 2014	Birth Annivarsary of Swami Vivekanand and Jijau, National	Dept. of English
55	14 th Jan2014	Flag Hosting, University Name extension Day.	All Student and Staff
56	15 th Jan 2014	Til-Gul Programme (Makar Sankranti)	Inc charge Professors
57	17 th Jan. 2014	Unit Test Starts	Prof. Jirekar & Prof.Gore
58	23 rd Jan 2014	Birth Anniversary of Netaji Subhaschandra Bhose	Dept. of Hostory
59	25 th Jan 2014	National Voters Day	Dept. of Pub. Admin.
60	26 th Jan 2014	Republic Day	All
61	28th Jan. 2014	Convening Subject wise Seminars	All
62	30 th Jan. 2014	Death Anniversary of Mahatma Gandhi	Dept. of Pol. Science
63	31 st Jan. 2014	Report on Syllabus Progress	Faculty In charge
64	1 st - 2 nd Feb.2014	Annual Social Gathering	Cultural Dept.
65	19th Feb.2014	Shiv Jayanti	Dept. of History
66	26 th Feb.2014	Swa. Sawarkar Death Anniversary	Dept. of History
67	27th Feb.2014	Marathi as Official Language Day	Dept. of Marathi
68	28th Feb.2014	Science Day	Faculty of Science
69	8 th Mar. 2014	Women's Day	Women's Forum
70	10 th Mar. 2014	Death Anniversary of Savitribai Phule	Women's Forum
71	13 th Mar. 2014	Birth Anniversary of Yashwantrado Chavan	Dept. of Marathi
72	15 th Mar. 2014	University Annual Exam Starts	Dept. of Exam
73	17 th Mar. 2014	World Physically Challenged Day	In charge Professors
74	21 st Mar. 2014	Forest Day	Dept. of Geography
75	24 th Mar. 2014	World Weather Day	Dept. of Geography
76	1 st Apr. 2014	Birth anniversary of Vasantrao Kale	Dept. of Earn & Learn
77	7 th Apr. 2014	World Health Day	Dept. of Zoology
78	11 th Apr. 2014	Birth Anniversary of Mahatma Jyotiba Phule	Dept. of Sociology
79	14 th Apr. 2014	Birth Anniversary of Dr. Babasaheb Ambedkar	Dept. of Sociology
80	19 th Apr. 2014	Last Working Day	****
	20 th Apr. to 8 th	Summer Vacation	*****

STUDENTS FEED BACK

The college has a provision of a separate mechanism to seek and use data and feedback from students to improve the teaching learning process and growth and development of the institution. The college has maintained a feedback form in the form of questionnaire. Analysis of feedback is done in the meetings of IQAC. Necessary suggestions are given to the particular faculty for improving teaching quality by using innovative teaching methods. Feedback format is as follows.

Feedback form

Academic Year:2013-14

Name of the Teacher:-	Subject	Paper

1. Teachers Knowledge of the subject is: Excellent Very Good Good Satisfactory Poor 2. The teacher's command over language is: Excellent Very Good Satisfactory Poor Good 3. Teachers voice and dictation is: Loud and Clear **Barely Audible** Impossible to Follow 4. Class Control of the teacher is: Very Effective Effective Not Effective 5. The teachers ability to arouse interest in the subject is: Excellent Satisfactory Very Good Good Poor 6. In the subject taught by the teacher : I take others help I attend lectures regularly I can understand by reading the books 7. The teacher is : Punctual Sometimes Late Always Late

8. The teacher's attitude towards students is :

Encouraging	Indifferent	Discouraging

9. The teacher completes the syllabus:

In planned m	anner	In haphazard & hurried manner	Lives incomplete

10. Black board work of the teacher is:

Systematic	Not systematic	Does not use at all

11. Use of innovative teaching, methods such as newer point presentative			

11. Use of innovative teaching methods such as power point presentation, internet, charts, models etc:

Always	If necessary	Not at all

12. The teacher introduces current developments of his/her subject in his / her subject lectures:

Very often	Only if asked	Hardly ever

13. The teacher's skill in explaining difficult points are :

Excellent	Very Good	Good	Satisfactory	Poor

14. The teacher gives assignments / tutorials:

Regularly	Sometimes	Never

15. Is the useful in counseling in personal matters/career/ in preparing for co-curricular and extra -curricular activity :

1	Very useful	Not systematic	Not at all useful

16. The overall impression of the teacher is :

Very impressive as a role model	Satisfactory	Below average

Name of the Student:

Class	:
Date	:

Signature of student

Best Practices (2013-2014)

1. Community Reach Programme:

Objective of the Practice:-

To create social awareness and to response need among students.

To educate masses in areas of health nutrition and hygiene Pogrammes.

Need Addressed and the context:

Our college is situated in rural –remote area. Large number of masses are illiterate about their hygienic practices. People of this area mainly depend on agriculture for their live hood. Due to frequent monsoon failures they are subjected to several economic hazards.

This year our college staff and students determined to create awareness of healthy living. This practice helps community and also helps to students to enrich themselves by community services.

The practice:

Need based community hygienic programme is prepared with the discussion of doctors association of our village and Local management body of our college at the beginning of academic year. Checkup camps programme was confirmed with dates of particular doctors.

At the beginning pamphlets and chits were distributed among students to scatter all in the village.

The following camps were arranged for this practice throughout the year.

- Blood donation camp on
- HB and Blood group check up
- Dental check up
- ENT check up

Evidence of Success:- Positive feed-back from community students and alumni.

Resources required:

Dedicated team of doctors association from our village Kada, all our teachers, motivated students, liasoning with welfare centres and organizations, financial support from institution.

Best Practices (2013-2014)

2. Women Empowerment

Objective of the Practice:-

To design curriculum for women empowerment.

Need Addressed and the context:

To enable women school dropouts to pursue university education.

To make rural women self-sufficient.

The practice:

In rural area women education is not comparable to male. It is far behind. Our women teachers made a concrete plan for the year in advance. The plan put in front of IQAC members, they suggested some improvement and finalized the plan. All our women teachers collected information about the women/daughters who had left education because of poverty or any other social reasons. Maximum number of that women's were married. Hence our team approached their native places on Saturdays and Sundays. Summoned their care takers and pursued them to continue education of that dropped out females. Thus they admitted either in Yashwantrao Chavan Maharashtra Open University or our regular College.

Following are the practices we cultivated for this programme:

- 1. Data collection about women who left education in their half way in our Ashti taluka.
- 2. Visit to their native places.
- 3. Persuasion for pursuing education.
- 4. Information about self help groups

Evidence of Success:- Cooperation among our families strengthened. Strength of women candidates for Yashwantrao Chavan Maharashtra Open University or our regular courses increased.

Resources required:

All female teachers of our college.
